



NEW MEXICO SCHOOL FOR THE DEAF

New Mexico School for the Deaf is an Equal Opportunity Employer/Affirmative Action Employer.

Posting Date: March 28, 2017

Position Title: Educational Consultant to Public Schools

Reports to: Director of Statewide Educational Consultation and Training

Service Area: Based in Santa Fe; Works Statewide

Employment Term: Full-time; Exempt Position

Salary/Wage Range: Depends on qualifications and experience

Deadline for Application: Open until filled

Summary

Partner with school districts statewide to support D/HH students attending school in their home districts. Provide educational consultation to LEA administrators, classroom teachers and other members of the educational team. Design and co-plan learning events for students, families and LEA staff.

Essential Duties and Responsibilities *(Other duties may be assigned)*

- Knowledge of public school systems and special education regulations as applied to children who are deaf and hard of hearing.
- Provide formal and informal presentations in a variety of environments.
- Provide student-specific and program-specific technical assistance/strategic planning for assigned Local Education Agencies (LEAs).
- Conduct classroom observations, providing feedback and reports to the educational team.
- Share information about professional development, training events and on-site workshops offered by NMSD.
- Provide consultation at IEP meetings.
- Provide coordination for student evaluation services as appropriate.
- Plan, support and/or facilitate department-sponsored events that take the form of workshops, trainings and conferences that sometimes take place on weekends during the school year and the summer.
- Possess a professional demeanor while building strong working relationships with school district staff, administrators, parents and NMSD colleagues.
- Work with consultation colleagues to design training and professional development opportunities for district staff, families and students.
- Work with families to support appropriate educational services to deaf and hard of hearing children.
- Assist families in accessing other services from NMSD (including but not limited to early childhood, evaluations, literacy, ASL instruction, workshops and trainings) and a wide range of objective information related to the needs and options for their deaf or hard of hearing child.
- Provide educational and liaison services to families of children enrolled at NMSD Santa Fe as assigned.
- Have a valid NM driver's license in order to travel to locations throughout New Mexico to provide department services.

Competencies

- Ability to adapt content and communication strategies according to environment and audience.
- Attend to details as well as the broad scope and picture.
- Ability and commitment to represent the vision, mission, and beliefs of NMSD as both a school and a statewide outreach agency.
- Strong organizational and documentation skills with the ability to navigate a fast-paced environment.
- Ability to multi-task and prioritize well with multiple assignments happening simultaneously.
- Display cultural competency and knowledge of family systems in all aspects of work.
- Additional experience or training in early childhood education, technology and approaches to distance learning, students who have cochlear implants, rural school districts , D/HH students with additional disabilities, student evaluations, and event planning are desirable.

Qualifications

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and/or Experience

Master's Degree in Deaf Education or related field required (or Bachelor's Degree with extensive teaching/classroom experience). Minimum of three (3) years of experience teaching or related experience with deaf and/or hard of hearing students. NM Teacher licensure or ability to attain.

Language Skills

Fluent ASL and English skills (additional Spanish or Navajo skills are desirable). Ability to read, analyze and interpret professional journals, periodicals and educational regulations. Ability to write reports and correspond professionally. Ability to effectively present information and respond to questions from supervisor, colleagues, educational professionals and the general public.

Computer Skills

To perform this job successfully, an individual should have working knowledge of Microsoft Windows, Excel, as well as various software packages including Microsoft Office. Familiarity with Apple systems would be beneficial also.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is occasionally required to stand; walk and sit. The employee must occasionally lift and/or move up to 25 pounds.

Application:

Download and complete the application: [NMSD Employment Application](#)

Submit application via e-mail or mail to:

New Mexico School for the Deaf
Human Resource Department
1060 Cerrillos Road
Santa Fe, NM 87505
505.476.6300 V/505.216.2000 VP

HumanResources@nmsdk.k12.nm.us